

Administering Office365 User Account with Windows Power Shell

1. Instalasi di desktop

- ➔ Jalankan windows powershell as Administrator
 - ➔ Ketik: Install-Module -Name AzureAD
 - ➔ Ketik Y kemudian Enter
 - ➔ Ketik Connect-AzureAD
 - ➔ Masukkan username dan password di kotak dialog login
 - ➔ Install Active Directory Module, ketik Install-Module MSOnline
 - ➔ Ketik Y kemudian Enter
 - ➔ Ketik Connect-MsolService
 - ➔ Masukkan username dan password di kotak dialog login
- Panduan detail ada di: <https://docs.microsoft.com/en-us/office365/enterprise/powershell/connect-to-office-365-powershell>

2. Sudah diinstall:

- ➔ Jalankan windows powershell
 - ➔ Ketik Connect-AzureAD
 - ➔ Masukkan username dan password di kotak dialog login
 - ➔ Ketik Connect-MsolService
 - ➔ Masukkan username dan password di kotak dialog login
 - ➔ Contoh upload multiple user
- ```
Import-Csv -Path
Import-Csv -Path "D:\MyData\upload_365.csv" | foreach {New-MsolUser -DisplayName
$_.DisplayName -UserPrincipalName $_.UserPrincipalName -FirstName $_.FirstName -
LastName $_.LastName -Password $_.Password -LicenseAssignment $_.LicenseAssignment -
UsageLocation $_.UsageLocation -StrongPasswordRequired:$false} | Export-Csv -Path
"D:\MyData\upload_365_Results.csv"
```

➔

### 3.